

TOWN OF RAMAPO

237 Route 59
Suffern, New York 10901
(845) 357-5100 Fax: (845) 357-8513



CHRISTIAN G. SAMPSON
Town Clerk

REGISTRAR OF VITAL STATISTICS

Town of Ramapo
Village of Airmont
Village of Kaser
Village of New Hempstead
Village of New Square

TO: ALL PLUMBERS AND DRAIN LAYERS
FROM: TOWN CLERK'S OFFICE
DATE: DECEMBER 4, 2001
RE: SEWER LICENSE APPLICATION

I am herewith enclosing a list of instructions and an application for a Certificate of Registration for Plumbers and Drain Layers for you to process for the year **2002**.

As soon as you complete the necessary requirements for your sewer license, kindly return the papers to this office along with the required \$50.00 fee.

Thank you.

CGS:sr
encl.

TOWN OF RAMAPO

237 Route 59
Suffern, New York 10901
(914) 357-5100 Fax: (914) 357-3877



CHRISTIAN G. SAMPSON
Town Clerk
Registrar Of Vital Statistics

INSTRUCTIONS FOR THE ISSUANCE OF SEWER LICENSES FOR THE TOWN OF RAMAPO

Bonds and Insurance Certificates must be approved by the Town Attorney of the Town of Ramapo. To obtain such approval, the following must be complied with:

1. \$10,000 surety bond or continuation certificate (with copy of original bond) signed, sealed and notarized, together with Power of Attorney and Profit & Loss Statement of Bonding Company.
2. Each applicant will obtain, for the Town of Ramapo, an insurance certificate indicating coverage for Public Liability Insurance in a General Aggregate amount of not less than \$100,000.00 and not less than \$100,000.00 on account of any one occurrence. Each Certificate shall name the Town of Ramapo as an "additional insured". **

All insurance certificates and surety bonds must run the calendar year, that is, from January 1 through December 31. If this requirement is not met, all documents will be returned and no permit issued.

3. The Certificates shall contain a provision that the Policy and/or Bond cannot be cancelled without 10 days prior written notice to the Town of Ramapo. If renewing an existing license, applicant must provide copy of original bond together with continuation certificate.

**** NOTE: "ADDITIONAL NAMED INSURED" IS UNACCEPTABLE**

**TOWN OF RAMAPO APPLICATION
CERTIFICATE OF REGISTRATION FOR PLUMBERS AND DRAIN LAYERS**

DATE _____

NAME _____

ADDRESS _____ PHONE NO. _____

BUSINESS OR CORPORATION NAME _____

BUSINESS ADDRESS _____ PHONE NO. _____

FEE OF \$50.00 IS NOT REFUNDABLE

SURETY BOND-AMOUNT \$10,000 MINIMUM _____ BOND # _____

NAME OF BONDING COMPANY _____

PUBLIC LIABILITY INSURANCE (\$50,000/\$100,000) _____

PROPERTY DAMAGE INSURANCE (\$5,000) _____

INSURANCE CO. NAME, ADDRESS & POLICY # _____

WORKMENS' COMPENSATION CERTIFICATE REQUIRED _____ YES¹ _____ NO²

PREVIOUS SIMILAR JOB EXPERIENCE

NAME OF EMPLOYER	ADDRESS	TYPE OF WORK	APPROX. COST
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PERSONAL REFERENCES

NAME	ADDRESS
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Use reverse side to list any additions or remarks

¹ IF CHECKED ATTACH CERTIFICATE

² IF CHECKED COMPLETE AND ATTACH WAIVER FORM C-105.21

100 Broadway
Menands
ALBANY 12241

113 State Street
BINGHAMTON 13901

180 Livingston Street
BROOKLYN 11248

State Office Building
125 Main Street
BUFFALO 14203

175 Fulton Avenue
HEMPSTEAD 11550

130 Main Street W.
ROCHESTER 14614

State Office
East Washington
SYRACUSE 1



BARBARA C. DEINHARDT
CHAIRWOMAN

STATE OF NEW YORK
WORKERS' COMPENSATION BOARD

THIS AGENCY EMPLOYS AND SERVES
PEOPLE WITH DISABILITIES WITHOUT
DISCRIMINATION.

STATEMENT THAT APPLICANT DOES NOT REQUIRE
WORKERS' COMPENSATION OR DISABILITY BENEFITS COVERAGE

OFFICE AT:

APPLICANT'S NAME	APPLICANT'S HOME ADDRESS
BUSINESS OR TRADE NAME, IF DIFFERENT FROM ABOVE	BUSINESS ADDRESS
NEW YORK STATE UNEMPLOYMENT INSURANCE EMPLOYER'S REGISTRATION NUMBER	

The above named applicant for permit, subject to restriction under Section 57 of the Workers' Compensation Law, and Section 220, subd. 8 of the Disability Benefits Law, makes the following statement for the purpose of establishing that he/she does not require coverage under these laws.

1. Location of work _____
2. Exact work to be performed _____
3. Number of workers _____
4. Date work is to be (a) commenced _____ (b) completed _____

- ☐ I have workers' compensation insurance (certificate attached).
- ☐ I do not need workers' compensation insurance because status is Individual owner or partner with no employees and not a corporation.
- ☐ I do not need workers' compensation because:

- ☐ I have disability benefits insurance (certificate attached).
- ☐ I do not need disability benefits insurance because status is Individual owner or partner with no employees and not a corporation.
- ☐ I do not need disability benefits insurance because:

Date Signed _____ By _____ (Signature of applicant)

Telephone No. _____ Title _____

To State or Municipal Department, Board, Commission or Office Requiring Certificate of Workers' Compensation Insurance Under Section 57 of the Workers' Compensation Law and Under Section 220, subd. 8 of the Disability Benefits Law.

Based on the foregoing statements made by the above applicant:

- ☐ The Board has no objections, at this time, to the issuance of the permit requested.
- ☐ The applicant will be required to have a disability benefits insurance policy effective not later than four (4) weeks the employment of one or more employees on each of at least 30 days in any calendar year.

It is understood, however, that the Board reserves the right to request revocation of the permit if, after investigation, found that the applicant is required to have workers' compensation and/or disability benefits coverage for the work related to in the above application.

WORKERS' COMPENSATION BOARD

Date _____ By _____

_____ Title _____

**TOWN OF RAMAPO
DEPARTMENT OF PUBLIC WORKS**

PIONEER AVENUE
TALLMAN, NEW YORK 10982-0446
(914) 357-0591
FAX: (914) 357-0895

NOTICE: To All Licensed Sewer Contractors

Please be advised that effective January 1, 1999 the requirements stated below shall become part of the existing Town of Ramapo Sanitary Sewer Specifications.

1. A six (6) inch cleanout shall be installed at the right-of-way line where the street lateral transitions to the house connection. All cleanout caps shall be left a minimum of six (6) inches below grade and triangulated off of fixed objects.
2. Watertight EPDM rubber seals as supplied by Infi-shield Inc. or an approved equal shall be installed between each manhole casting and cone, and between all manhole section joints. The Town Engineer shall designate all applicable manholes and evaluate any proposed alternatives. Projects approved prior to December 31, 1998 without this requirement will be exempt, provided that the sewer mains are constructed in 1999.
3. All manholes shall be successfully vacuum tested prior to being accepted by the Town of Ramapo. Vacuum testing shall be conducted in accordance with the attachment.
4. Deflection tests for eight (8) inch sewer lines shall be conducted with a 5% mandrel supplied by the Town of Ramapo. Arrangements to borrow the mandrel from the Town shall be made at least forty-eight (48) hours in advance of the testing date. In the event any damage occurs to the mandrel during testing, the contractor shall be responsible for any and all repairs.

If you have any questions or need additional clarification you can contact Michael J. Sadowski, P.E. or Bob Gamble at the above listed telephone number. Thank you for your cooperation.

Attach.

(Rev. January 1, 1999)

Vacuum Testing of Manholes

When the vacuum method of testing manholes is selected, the following test criteria are to be used:

1. This test method is only applicable to precast concrete manholes.
2. All lifting holes and exterior joints shall be filled and pointed with an approved non-shrinking mortar.
3. All pipes and other openings into the manholes shall be suitably plugged in such a manner as to prevent displacement of the plugs while the vacuum is drawn.
4. Installation and operation of vacuum equipment and indicating devices shall be in accordance with equipment specifications and instructions provided by the manufacturer.
5. The test head may be placed in the cone section of the manhole. The rim-cone joint is not usually tested.
6. A vacuum of 10 inches of mercury shall be drawn. The time for the vacuum to drop to 9 inches of mercury shall be recorded.
7. Acceptance for 4 ft. diameter manholes shall be defined as when the time to drop to 9 inches of mercury meets or exceeds the following:

Manhole Depth	Diameter	Time to Drop 1" Hg
5 ft. or less	4 ft.	50 seconds
5 ft. or less	4 ft.	60 seconds
10 ft. to 15 ft.	4 ft.	70 seconds
15 ft. to 25 ft.	4 ft.	90 seconds

8. For manholes 5 ft. in diameter, add an additional 15 seconds and for manholes 6 ft. in diameter, add an additional 30 seconds to the time requirements for four foot diameter manholes.
9. If the manhole fails the test, necessary repairs shall be made and the vacuum test repeated until the manhole passes the test. As an alternate method of acceptance and only with the approval of the Engineer, the failed manhole may be tested in accordance with the standard infiltration/exfiltration test and rated accordingly.
10. If the manhole joint mastic or gasket is displaced during the vacuum test, the manhole shall be disassembled and the seal replaced.

(Rev. January 1, 1998)

SURETY BOND

KNOW ALL MEN BY THESE PRESENTS: That we _____

_____ hereinafter called "PRINCIPAL", and _____

_____, State of _____, hereinafter called the "SURETY", are held and firmly bound unto the Town of Ramapo, hereinafter called "TOWN", in the sum of TEN THOUSAND (\$10,000) DOLLARS, in lawful money of the United States, for the performance of the following bonding laws, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION is such that Whereas, the Principal has this _____ day of _____, 19____, applied for a license pursuant to Local Law No. 2 of 1967, of the Town of Ramapo Sewer System Licensing and Use Law, binding the sureties and principal (which Principal is designated "Applicant" in said Law) for the following, pursuant to Section 37-7, Subdivision B(2) of said Law, as follows:

- (a) That the applicant shall duly and faithfully perform said work in all respects.
- (b) That the applicant shall comply in all respects with all rules and regulations established by the Town.
- (c) That this bond is in effect for a period of one (1) year from December 31, 19____ to December 31, 19____.
- (d) That the applicant will indemnify the Town for all loss or damage that may result from his work for a period of not less than one year from date of completion and approval by the Superintendent.
- (e) That the applicant, as a condition of approval of the license, is deemed to guarantee to each and every owner for whom work shall be performed for a period of not less than one year after date of completion and approval by the Superintendent, of the work to be performed, the proper construction and installation of the work performed.
- (f) That the applicant will receive a permit from the Town before commencing any work or excavation.

NOW, THEREFORE: If the Principal shall well, truly and faithfully perform its obligations, pursuant to said Local Law, and if he shall satisfy all claims and demands incurred under such Local Law, and shall fully indemnify and save harmless the Town and/or the Owner from all costs and damages which they may suffer by reason of failure to do so, and shall reimburse and repay the Town and/or the Owner all outlay and expense which the Town and/or Owner may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER: That no final settlement between the Town, Owner, and the Principal (or Principal's contractor) or any of them, shall abridge the right of any other beneficiary hereunder, whose claim may be unsatisfied.

ATTEST:

(Principal) Secretary
(Seal)

(Witness as to Principal)

(Address)

ATTEST:

(Surety) Secretary
(Seal)

Witness as to Surety

(Address)

PRINCIPAL

BY _____

(TITLE)

SURETY

BY _____

Attorney in Fact

(Address)